

• FASTWAVE

HOW-TO GUIDE

Create and verify your Fastwave School account

Enter your details, verify your email and finish setting up, in 16 quick steps.

What's inside

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Part 2 Your details · 5 steps

Part 3 Verify your email · 2 steps

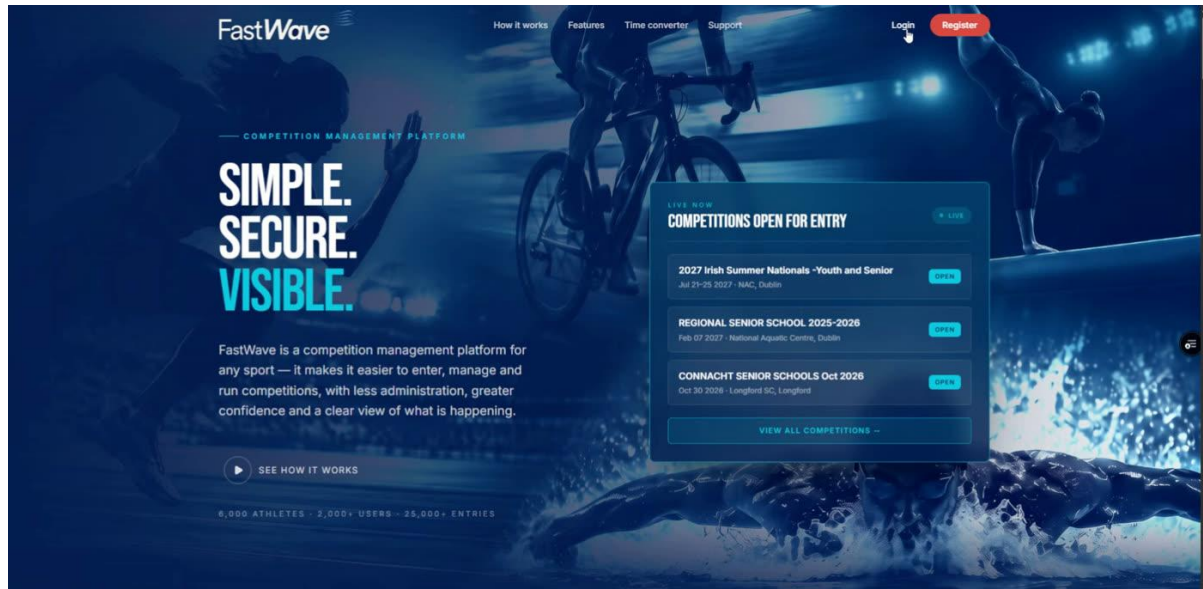
Part 4 Finish setting up · 7 steps

PART 1 Get started

1

Go to the Fastwave website

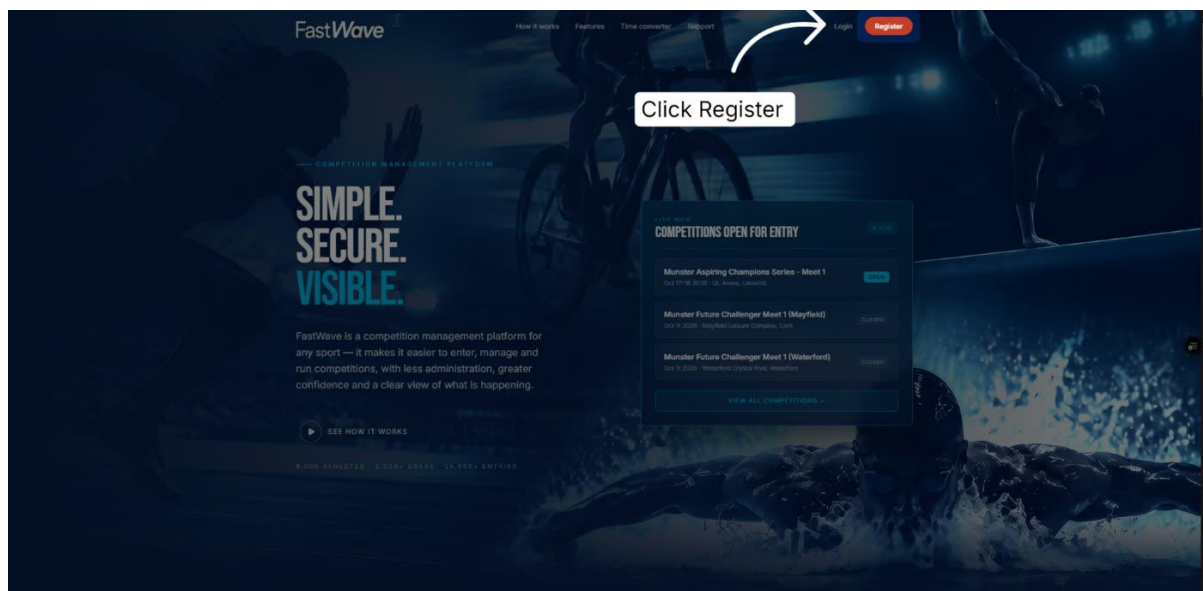
Open your browser and visit www.fastwave.ie to reach the homepage.



2

Begin registration

Click the Register button to open the registration form.



PART 2 Your details

3

Select the First name field

Click the first name field to start entering your personal details.

The screenshot shows the FastWave 'JOIN FASTWAVE' sign-up form. The form is titled 'Create your account' and includes a welcome message: 'Welcome! Please fill in the details to get started.' The form fields are: 'FIRST NAME' (with a sub-field 'First name'), 'LAST NAME' (with a sub-field 'Last name'), 'EMAIL ADDRESS' (with a sub-field 'Enter your email address'), and 'PASSWORD' (with a sub-field 'Enter your password'). A red error message is visible below the password field: 'Your password must contain 10 or more characters.' A red 'CONTINUE' button is at the bottom of the form. A callout box with the text 'Click First name' and an arrow points to the 'First name' input field.

4

Enter your first and last name

Type your first and last name so your account can be identified.

The screenshot shows the FastWave 'JOIN FASTWAVE' sign-up form. The form is titled 'Create your account' and includes a welcome message: 'Welcome! Please fill in the details to get started.' The form fields are: 'FIRST NAME' (with a sub-field 'First name'), 'LAST NAME' (with a sub-field 'Last name'), 'EMAIL ADDRESS' (with a sub-field 'Enter your email address'), and 'PASSWORD' (with a sub-field 'Enter your password'). A red error message is visible below the password field: 'Your password must contain 10 or more characters.' A red 'CONTINUE' button is at the bottom of the form. The 'First name' and 'Last name' fields are filled with placeholder text.

5

Enter your email address

Click the email address field and add the email you want to use.

FastWave

BROWSE EVENTS

MEET ORGANISER ACCESS

JOIN FASTWAVE

FastWave

Create your account

Welcome! Please fill in the details to get started.

FIRST NAME LAST NAME

EMAIL ADDRESS

PASSWORD

Your password must contain 10 or more characters.

[Check back](#)

[CONTINUE](#)

Already have an account? [Sign in](#)

Protected by Fastwave. By continuing you agree to our [Terms & Privacy](#)

6

Create a password

Click the password field and enter a password of your choosing.

Tip: Your password must be 10 or more characters.

FastWave

BROWSE EVENTS

MEET ORGANISER ACCESS

JOIN FASTWAVE

FastWave

Create your account

Welcome! Please fill in the details to get started.

FIRST NAME LAST NAME

EMAIL ADDRESS

PASSWORD

Your password must be all that necessary long.

[CONTINUE](#)

Already have an account? [Sign in](#)

Protected by Fastwave. By continuing you agree to our [Terms & Privacy](#)

7

Continue

Once your details are in and the password is accepted, click Continue. We'll send a verification email to the address you entered.

The screenshot shows the FastWave registration page. At the top left is the 'FastWave' logo, and at the top right is a link for 'BROWSE EVENTS'. The main heading is 'JOIN FASTWAVE' with a sub-link 'MEET ORGANISER ACCESS'. Below this is a 'Create your account' form. The form includes fields for 'FIRST NAME' (containing 'Test'), 'LAST NAME' (containing 'User'), 'EMAIL ADDRESS' (containing 'test.user.fw@fastwave.ie'), and 'PASSWORD' (containing '*****'). A green checkmark indicates 'Your password meets all the necessary requirements.' Below the password field is a red 'CONTINUE' button. A white callout box with the text 'Click Continue' and a curved arrow points to this button. At the bottom of the form is a link: 'Already have an account? Sign in'. The footer text reads: 'Protected by Fastwave. By continuing you agree to our Terms & Privacy'.

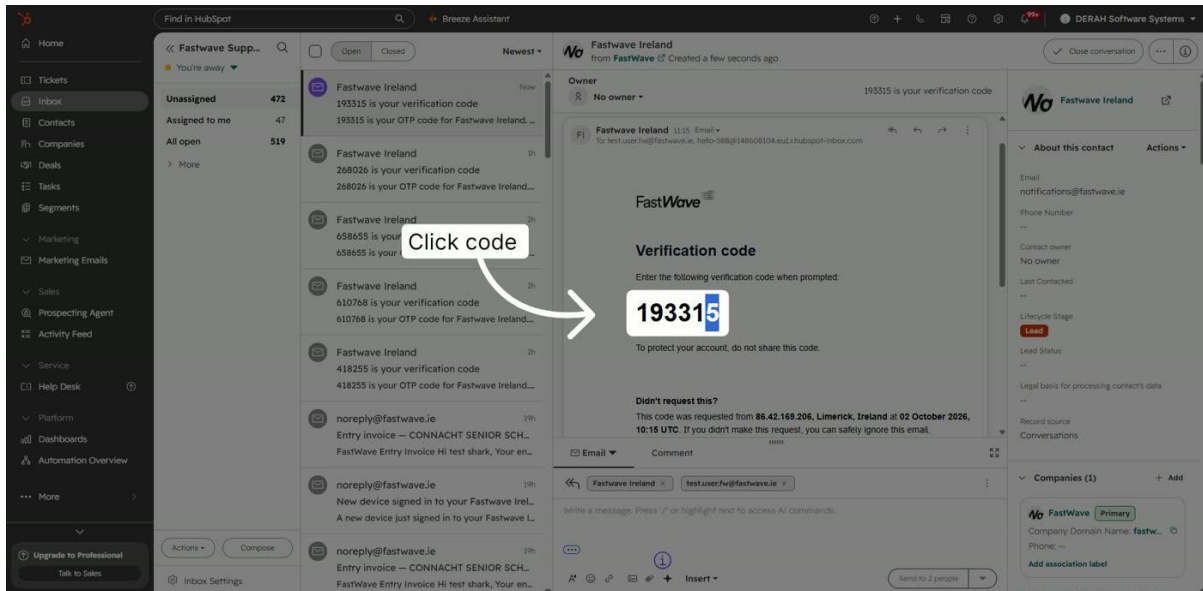
PART 3 Verify your email

8

Find your verification code

Open the email from Fastwave and note the verification code.

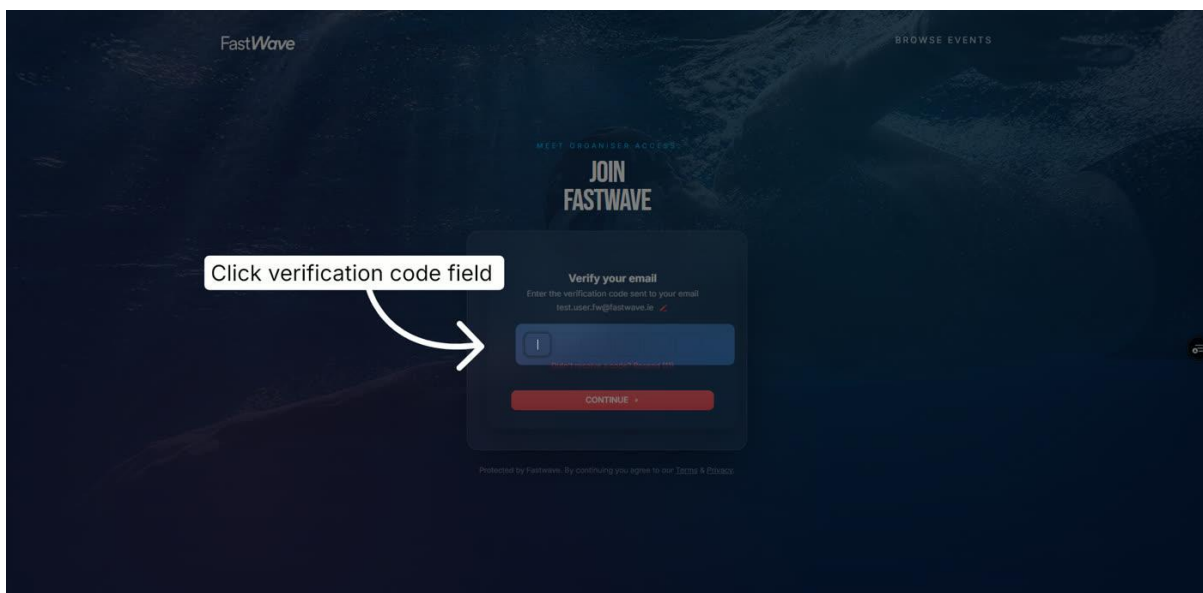
Tip: Can't see it? Check your spam or junk folder.



9

Enter the code

Click the verification code field and type in the code from your email.

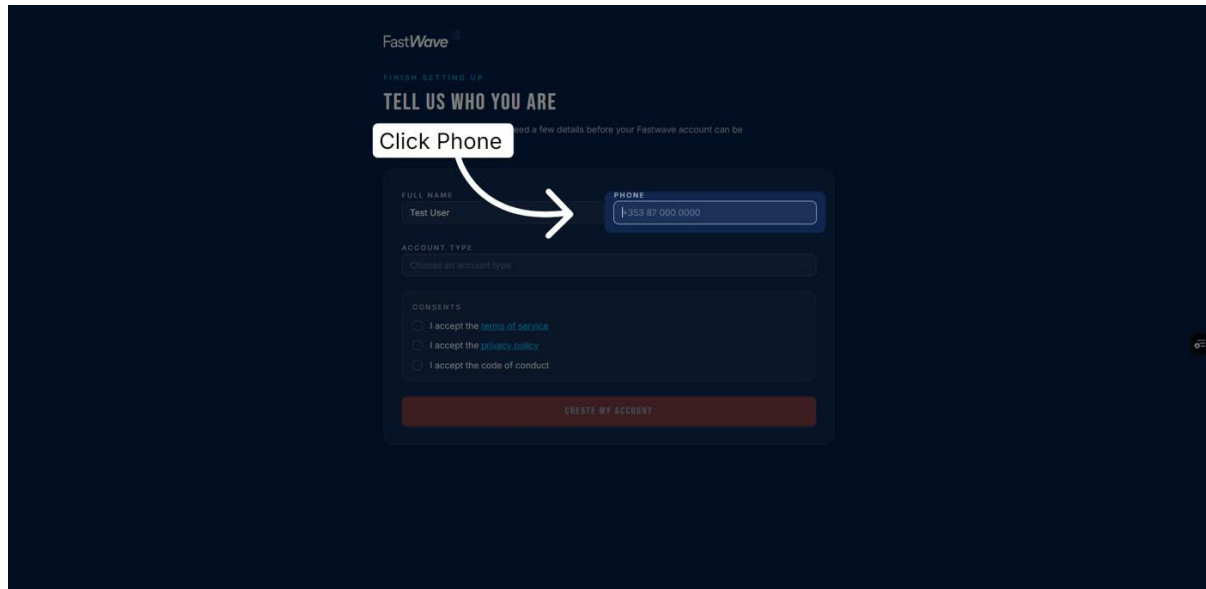


PART 4 Finish setting up

10

Select the Phone field

Click the phone number field. It's used for account recovery.

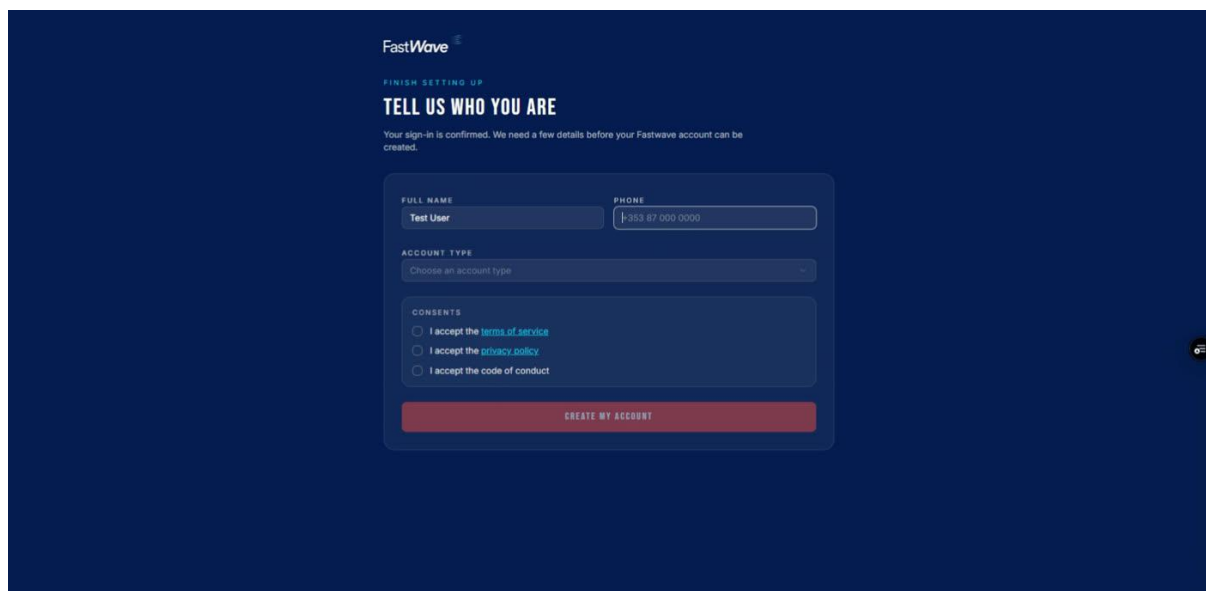


The screenshot shows the FastWave 'FINISH SETTING UP' screen titled 'TELL US WHO YOU ARE'. It includes a 'FULL NAME' field with 'Test User', a 'PHONE' field with '1-353 87 000 0000', an 'ACCOUNT TYPE' dropdown, and 'CONSENTS' checkboxes. A white callout box with the text 'Click Phone' and an arrow points to the 'PHONE' field.

11

Enter your phone number

Type in your phone number to enable extra security features.

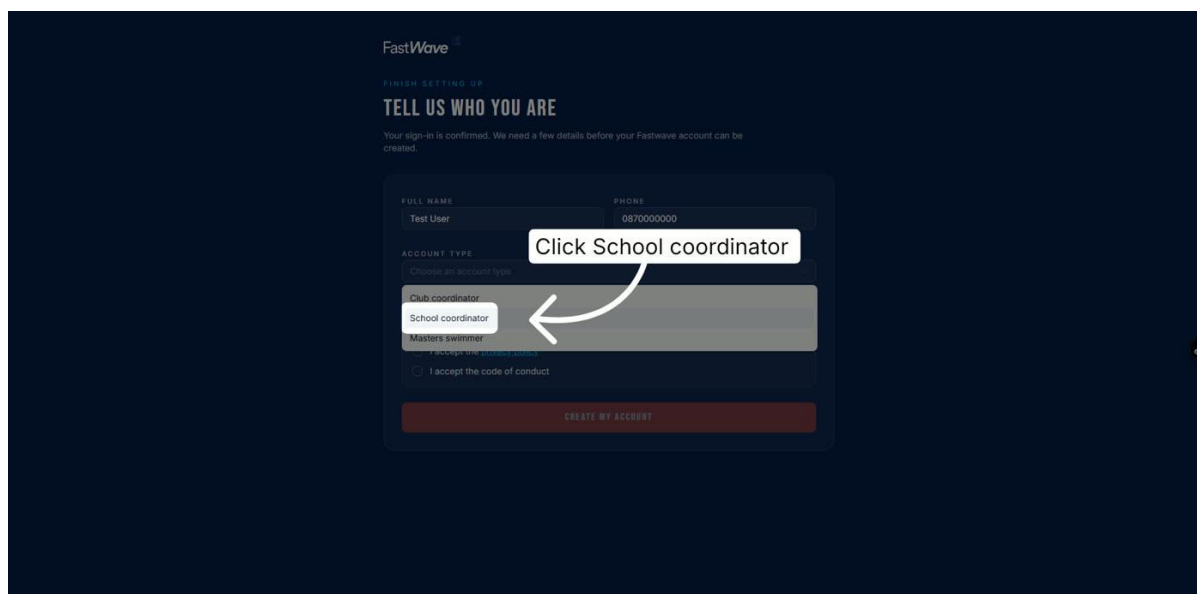


This screenshot is identical to the previous one, showing the FastWave account setup screen. The 'PHONE' field now contains the number '1-353 87 000 0000'.

12

Choose School coordinator

Open the Account type list and select School coordinator.

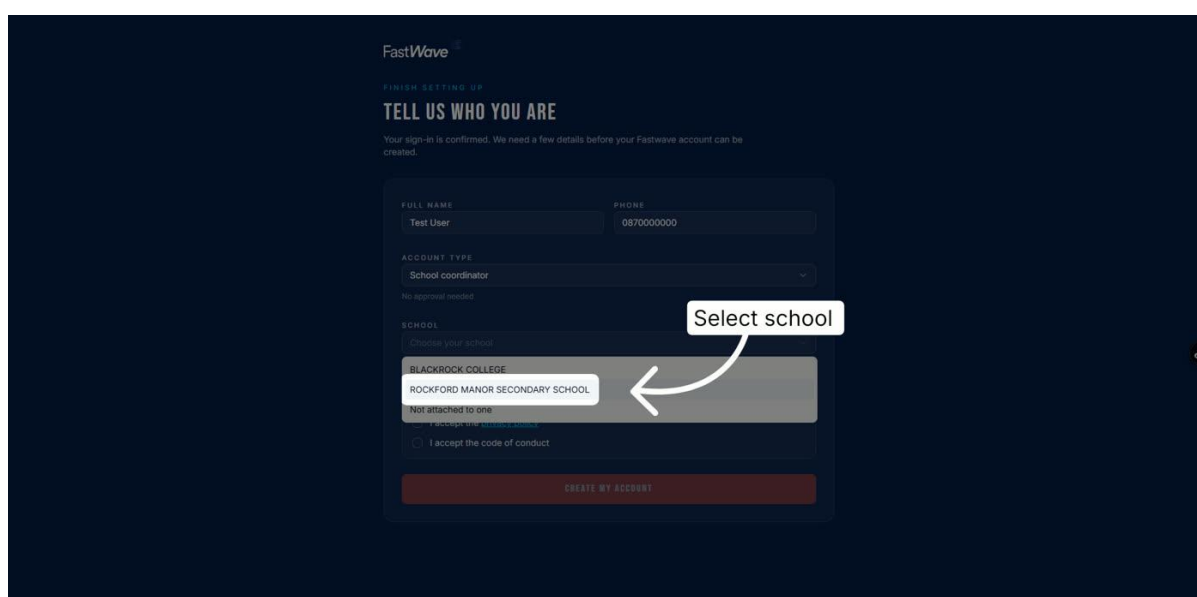


The screenshot shows the FastWave account setup interface. At the top, it says "FastWave" and "FINISH SETTING UP". Below that, the heading "TELL US WHO YOU ARE" is displayed, followed by a subtext: "Your sign-in is confirmed. We need a few details before your Fastwave account can be created." The form contains two input fields: "FULL NAME" with the value "Test User" and "PHONE" with the value "0870000000". Under the "ACCOUNT TYPE" section, there is a prompt "Choose an account type" and a list of three options: "Club coordinator", "School coordinator", and "Masters swimmer". The "School coordinator" option is highlighted with a white box and a white arrow pointing to it from a callout box that says "Click School coordinator". Below the list, there is a link "Not attached to one? Click here to attach a school" and a radio button labeled "I accept the code of conduct". At the bottom of the form is a red button labeled "CREATE MY ACCOUNT".

13

Choose your school

Pick your school from the list to link your account to it.



The screenshot shows the FastWave account setup interface, continuing from the previous step. It has the same header and subtext. The "FULL NAME" and "PHONE" fields remain the same. Under the "ACCOUNT TYPE" section, the "School coordinator" option is now selected, and the text "No approval needed" appears below it. The "SCHOOL" section has a prompt "Choose your school" and a list of two options: "BLACKROCK COLLEGE" and "ROCKFORD MANOR SECONDARY SCHOOL". The "ROCKFORD MANOR SECONDARY SCHOOL" option is highlighted with a white box and a white arrow pointing to it from a callout box that says "Select school". Below the list, there is a link "Not attached to one? Click here to attach a school" and a radio button labeled "I accept the code of conduct". At the bottom of the form is a red button labeled "CREATE MY ACCOUNT".

14

Accept the Terms of Service

Tick the box to agree to the platform's terms of service.

The screenshot shows the FastWave account setup page titled 'TELL US WHO YOU ARE'. The form includes fields for 'FULL NAME' (Test User) and 'PHONE' (0870000000). The 'ACCOUNT TYPE' is set to 'School coordinator'. The 'SCHOOL' is 'ROCKFORD MANOR SEC'. In the 'CONSENTS' section, the 'I accept the terms of service' checkbox is selected, highlighted by a white callout box with the text 'Accept terms'. The other two checkboxes, 'I accept the privacy policy' and 'I accept the code of conduct', are unselected. A 'CREATE MY ACCOUNT' button is at the bottom.

15

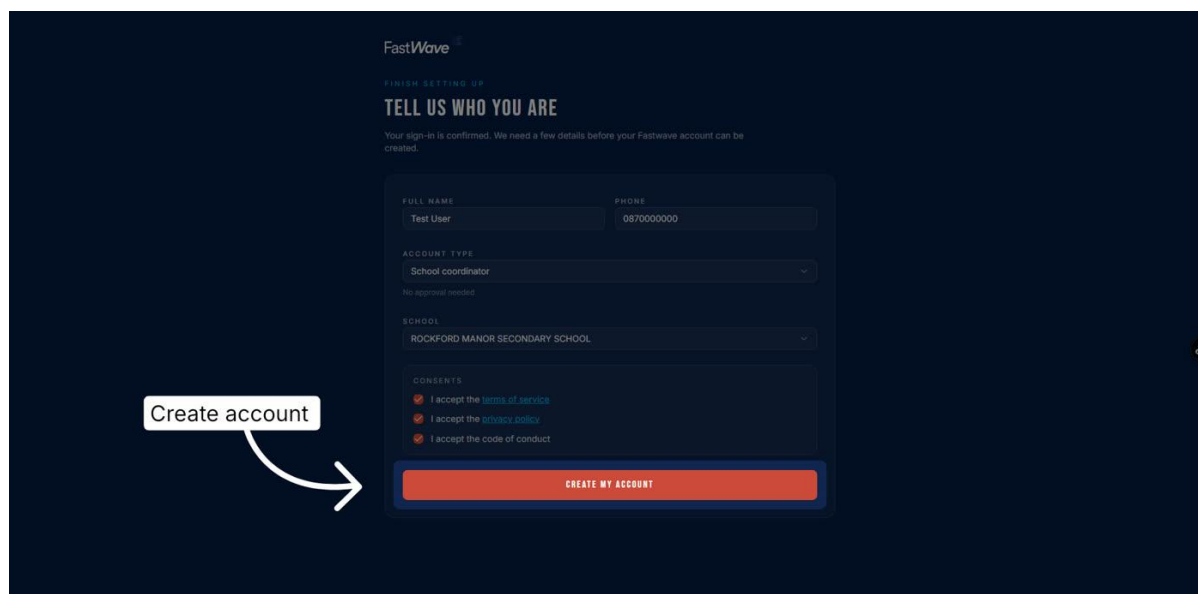
Accept the Privacy policy

Tick the privacy policy and code of conduct boxes.

The screenshot shows the same FastWave account setup page. In the 'CONSENTS' section, the 'I accept the privacy policy' checkbox is now selected, highlighted by a white callout box with the text 'Accept privacy policy'. The 'I accept the terms of service' checkbox remains selected. The 'I accept the code of conduct' checkbox is still unselected. The 'CREATE MY ACCOUNT' button is at the bottom.

Create your account

Click Create my account to finish.



The image shows a screenshot of the FastWave account creation interface. At the top, the FastWave logo is visible. Below it, the text 'FINISH SETTING UP' and 'TELL US WHO YOU ARE' are displayed. A message states: 'Your sign-in is confirmed. We need a few details before your Fastwave account can be created.' The form contains the following fields:

- FULL NAME:** Test User
- PHONE:** 0870000000
- ACCOUNT TYPE:** School coordinator (with a dropdown arrow)
- SCHOOL:** ROCKFORD MANOR SECONDARY SCHOOL (with a dropdown arrow)
- CONSENTS:** Three checkboxes, all of which are checked:
 - ☒ I accept the [terms of service](#)
 - ☒ I accept the [privacy policy](#)
 - ☒ I accept the code of conduct

At the bottom of the form is a red button labeled 'CREATE MY ACCOUNT'. A white callout box with the text 'Create account' and a curved arrow points to this button.

You're all set

Your Fastwave account is ready. Head back to fastwave.ie and sign in.